BILL NO. S-83-07-26 AS AMENDED

SPECIAL ORDINANCE NO. S-

AN ORDINANCE amending Bill Number S-83-07-26.

WHEREAS, it has consistently been the policy of this Common Council to foster economic growth and business opportunities for its population and to promote the development of local businesses; and

WHEREAS, this Common Council believes that the favorable economic status and future growth prospects of Fort Wayne are integrally linked to the economic and social conditions of the City's minority communities, residents and businesses; and

WHEREAS, this Common Council recognizes the reality that past discriminatory practices have to some degree, adversely affected our present economic system and have impaired the competitive position of businesses owned and controlled by minorities so as to result in this disproportionately small amount of minority businesses; and

WHEREAS, the causes of this disparity are perceived by this Common Council as involving the long standing existence and maintenance of barriers impairing access by minority enterprises to contracting opportunities and not as relating to the lack of capable and qualified minority enterprises ready and willing to work; and

WHEREAS, the City of Fort Wayne greatly impacts the local economy and business development through its spending of revenue for various City

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projects and other needs; and

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WHEREAS, the City of Fort Wayne has a compelling interest in stimulating the minority business community, a sector of the community sorely in need of economic stimulus but which, on the basis of past experience, is not expected to benefit significantly in the absence of specific measures to increase its participation in City business; and

WHEREAS, this City has a compelling interest in promoting a sense of economic equality for all residents of the City; and

WHEREAS, this Common Council believes that in order to effectively combat the unemployment and lack of economic participation of the minority communities, the minority populations must be provided with the opportunity of owning and developing their own businesses.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. This Common Council hereby adopts the policy of developing programs and measures to alleviate the problem of lack of participation of minorities in the City's economic life and to stimulate the local minority economies, including specific race and sex conscious measures.

SECTION 2. The Common Council requests the formation by the City Administration of a Minority Business Participation Task Force to investigate and assess the present extent of minority business activity within the City generally and specifically in relation to doing business with the City of Fort Wayne.

The Common Council further resolves that the Task Force should include a representative or representatives from each of the following:

- (a) The Black Contractors Association
- (b) The Associated Building Contractors
- (c) The Department of Purchasing of the City of Fort Wayne
- (d) The Board of Public Works of the City of Fort Wayne
- (e) Contract Compliance Officer or E.E.O. Officer of the City of Fort Wayne.

1 Page Three 2 3 Fort Wayne 5 6 7 R (j) The YWCA 9 10 11 SECTION 3. 12 13 14 15

who is a member of ganization which

It Wayne Citizen (f) Any Fort Wayne Citizen in the past has exhibited an interest in and an understanding of the problems which confront minority businesses in the City of

- (g) Corporation Council of the City of Fort Wayne
- (h) Common Council Member of the City of Fort Wayne
- (i) The Fort Wayne Women's Bureau

Members of the Task Force shall be selected by the Mayor except that the President of the Common Council shall appoint that body's representative to the Task Force.

The Task Force, in addition to the assessment of minority participation in City Business, shall also determine the legal implications of its findings, including the effect of the State Purchasing law on any solution that involves minority conscious measures to improve minority participation in City purchasing.

SECTION 4. The Task Force shall embody its findings and recommendations in a final report to the Mayor and to the Fort Wayne Common Council to be submitted on or before a date set by the Mayor; however, both the Mayor and the Fort Wayne Common Council shall receive monthly reports on the progress of the Task Force. Upon submission of its final report, the Task Force shall also submit a proposed ordinance to be considered for approval by the Fort Wayne Common Council in order to effectively implement its recommendations.

SECTION 5. This Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

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APPROVED AS TO FORM AND LEGALITY

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WIN MOSES, JR. - MAYOR

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WIN MOSES, JR. - MAYOR

SPECIAL ORDINANCE NO. STASA.

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The purpose of this Ordinance is to establish a bona fide fifteen percent (15%) Minority Business Enterprise set-aside participation program.

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AN ORDINANCE dealing with the awarding of all City (including all Federally funded) procurement and construction contracts preserving the well being and competitive strength of minority business enterprises, minority women business enterprises, and non-minority women business enterprises, facilitating the opportunity for free entry into business and the repealing of all ordinances in conflict herewith, and the establishment of a Citizens Advisory Committee and the reaffirmation of the establishment of a Compliance Officer.

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WHEREAS, it is the stated public policy of this City to provide equal opportunities to all of its citizens with respect to City contracts involving procurement of goods and construction projects;

WHEREAS, it is desirable to adopt this Ordinance, for this City so as to facilitate the use of minority businesses enterprises, minority women business enterprises and non-minority women business enterprises in all City (including all Federally funded) procurement and construction contracts and to specifically create jobs and job opportunities for citizens of this community.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

Title and General Purpose. This Ordinance SECTION 1. shall be cited as the "Minority Business Enterprises (MBE), Minority Womens Business Enterprises (WBE) and Non-Minority Womens Business Enterprises (N-WBE) Contracting Ordinance of 1983." This Ordinance articulates and makes into law the commitment of this City to a strong and healthy free enterprise system that will facilitate employment for citizens of this City and that will encourage fair and equitable opportunities for minority businesses, minority women's businesses, and non-minority women's businesses to participate in City "including all Federally funded" procurement and construction contracts. In that regard, the essential purposes of this Ordinance are:

- A. The identification and implementation of specific goals of this City with respect to fair and equitable opportunities for participation by minority businesses, minority women's businesses, and non-minority women's businesses in City (including all Federally funded) procurement and construction contracts. Accordingly, this Ordinance shall apply to all City (including all Federally funded) contracts that are let out for bid.
- B. The creation of a Citizens Advisory Committee and the reaffirmation of the establishment of a Compliance Officer, created for the purposes of developing recommendations, programs, and regulations as to the continued implementation of City goals as herein stated; the monitoring of the City's progress of meeting these goals; and for other purposes as hereinafter established.

SECTION 2. <u>Definitions</u>. For purposes of this Ordinance, the following terms shall have the meanings as herein ascribed:

(a) "Minority" The term "minority" in reference to national origin means Black, Hispanic, American Indian, Asian or Pacific Islander, and Alaskan Native, as defined by federal and state authorities. In addition, to qualify as a minority hereunder, an individual must have been born a minority and further the individual must be socially and economically

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disadvantaged as defined by Section 8(d) of the Small Business Act (15 U.S.C. § 637(d)), said definition attached hereto as a part hereof as Exhibit A.

- (b) "Minority Business Enterprise' means an enterprise of which more than fifty percent of the voting shares of interest (or other ownership if not incorporated) of such business enterprise is held by individuals who are members of a minority, as defined, and that more than fifty percent of the net profit or loss attributable to that business enterprise accrues to members of a minority, and which is not a joint venture with a business which is dominant in its field of operation, and which business has its principle place of business and headquarters within Allen County, Indiana.
- "Minority Womens Business Enterprise" means a business enterprise for which more than fifty percent of the voting shares of interest (or other ownership, if not incorporated) such business enterprise is held by a woman who is a minority as herein defined and which further meets all of the requirements of Section 2(b) of this Ordinance, and which business has its principle place of business and headquarters within Allen County, Indiana.
- "Non-Minority Womens Business Enterprise" means a business enterprise of which more than fifty percent of the voting shares of interest (or other ownership, if not incorporated) and such business is held by an individual who is a woman who is not a member of a minority as herein defined, and such member or members are socially and economically disadvantaged as defined in Subsection (a) above and that more than fifty percent of the net profit or loss attributable to that business enterprise accrues to members of such class, and which is not a joint venture with a business which is dominant in its field of operation, and which business has its

principle place of business and headquarters within Allen County, Indiana.

- "Dominant" in its field of operation means exercising a controlling or major influence in a business activity in which a number of businesses are engaged. In determining if a business is dominant, the criteria that shall be considered: number of employees; volume of business; financial resources; competitive status or position; ownership or control of materials, processes, patents, license agreements and facilities, sales territory; and nature of business activity. The following businesses may be presumed dominant in the business's field of operation:
- (1) A manufacturing business which employs more than 25 persons and has in the preceding three fiscal years exceeded a total of \$5,000,000.00 in gross receipts.
- (2) A general construction business which in the preceding three fiscal years exceeded a total of \$900,000.00 in gross receipts.
- (3) A specialty construction business which in the preceding three fiscal years exceeded a total of \$600,000.00 in gross receipts.
- (4) A wholesale or retail business which employs more than 15 persons and has in the preceding three fiscal years exceeded a total of \$600,000.00 in gross receipts.
- (5) A service business, other than professional, which employs more than 15 persons and has in the preceding three fiscal years exceeded a total of \$600,000.00 in gross receipts.
- (6) A professional business which employs more than 20 persons and has in the preceding three fiscal years exceeded a total of \$3,000,000.00 in gross receipts.

- (7) A road construction business or ancillary business which in the preceding three fiscal years exceeded a total of \$2,000,000.00 in gross receipts.
- (f) "Affiliate or subsidiary of a business dominant in its field of operation" means a business of which 20% or more is owned by a business dominant in that field of operation, or by partners, relatives, officers, directors, majority shareholders, or their equivalent of a business dominant in that field of operation.
- (g) The term "joint venture" means a combination of businesses performing a specific job in which minority businesses, minority women's businesses, and non-minority women's businesses participate and share a percentage of the net profit or net loss.

### SECTION 3. Citizens Advisory Committee.

A. Formation of Committee. There is hereby formed a Citizens Advisory Committee on minority business enterprises, minority women's business enterprises, and non-minority women's business enterprises, hereinafter referred to as "Committee."

The Committee shall consist of nine menbers appointed by the Mayor as follows: (i) five members of the Committee shall be persons who are actively involved on a day to day basis in a minority business and who have been recommended for appointment by Operation Bread Basket and Clergy members; (ii) one Committee member shall be a member of the Common Council of the City of Fort Wayne; (iii) one Committee member as recommended by the Common Council; (iv) one Committee member shall be a present employee of the City of Fort Wayne; (v) and the remaining member shall be as otherwise appointed by the Mayor, at large.

Committee members shall initially serve a one year term,

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except as otherwise provided for herein, and subsequent terms shall be on a two year basis. The Mayor may remove any member of the Committee for misconduct, incapacity, or neglect of duty in accordance with a procedure which the Mayor shall establish, and that procedure shall include a procedure for notification and opportunity for hearing and review.

Any person appointed to fill a vacancy on the Committee shall be appointed in the same manner, and according to the same criteria, as the member he/she is appointed to replace.

Members of the Committee shall receive no compensation for time spent in attendance at meetings or in conducting other official business of the Committee. Any Committee member who has direct financial or personal interest in any measure pending before the Committee shall disclose this fact to the Committee and shall not vote upon any such matter or matters.

All Committee members shall be approved by the Mayor within 15 days from passage and approval of this Ordinance and at the initial meeting of the Committee, and in December of each year thereafter, the members of the Committee shall elect a Chairperson, Vice-Chairperson, and Secretary, each such officer to serve for a term of one year.

The Committee shall meet at least once a month for the purpose of transacting such business as may properly come before it. Special meetings may be held at such time as the majority of the Committee provides or as called by the Mayor. A timely notice, in writing, of each meeting and the time and place thereof shall be given to each member as the Committee may provide; provided, however, that Committee members may waive notice of the time, place, and purpose of any and all such meetings. Five members at a meeting shall constitute a quorum, and the action of the Committee shall be based upon a majority vote of nine Committee

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members. A record of the proceedings of the Committee shall be kept and files shall be maintained. The books and register of the Committee shall be prima facie evidence of all matters recorded herein.

B. Purposes of Committee. The Committee, with the agreement of the Mayor and the concurrence of the Common Council of the City of Fort Wayne, Indiana, shall establish procedures and guidelines for the best implementation of the programs and goals established in this Ordinance. Such procedures and quidelines shall include the development of the most equitable and feasible mechanisms to utilize the City's "set-aside" participation goals as established in this Ordinance. The Committee shall also determine which minority business enterprises, minority women's business enterprises, and non-minority women's business enterprises will be eligible for certification under this Ordi-The Committee will further review the procurement and construction plans of the City and determine, if it deems appropriate, which contracts, or parts thereof, shall be reserved for set-aside participation programs established under this Ordinance. It is essential that the Committee begin work immediately so that the set-aside participation program, as hereinafter described, can be implemented for the City's next succeeding fiscal year. Committee members shall have their initial recommendations and proposed guidelines in place in sufficient time to allow for all necessary action to adopt same prior to the City's next succeeding fiscal year.

In addition to the above, the Committee shall submit a report every six months to the Mayor reviewing the performance of the procedures established under this Ordinance. The first report shall include the Committee's initial recommendations and

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proposed guidelines, and same shall be submitted sooner than the end of six months from the appointment of the Committee members so that consideration and inclusion of such recommendations and guidelines may be prior to the beginning of the City's next Such reports shall include; (i) the succeeding fiscal year. total dollar value and number of potential set-aside participation awards identified during the period in question and the percentage of total City procurement and construction contracts to be bid, that these figures reflect; (ii) the number of minority business enterprises, minority women business enterprises, and non-minority women business enterprises identified in responding to the setaside participation program; the total dollar value and the number of set-aside participation contracts that are bid and actually awarded to such businesses with the appropriate designation as to the total number and value of the set-aside participation contracts awarded to each such business, and the total number of such businesses that were awarded set-aside participation bid contract; (iii) the number of bid contracts that were designated and set-aside for participation pursuant to this Ordinance but which were not awarded to businesses herein referred to and the estimated total dollar value of these awards, and the lowest and most responsible offer or bid on each of these awards made and the price of which these contracts were awarded pursuant to the normal procurement procedures; (iv) the degree to which the City has met goals of this Ordinance.

Upon receipt of reports from the Committee, the Mayor shall review the goals set forth under this program and consider the appropriate amendments to this Ordinance for submission to the Common Council.

SECTION 4. Set-Aside Participation Goals. The City

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shall, for each fiscal year, designate and set-aside for participation for qualified minority business enterprises, minority women's business enterprises, non-minority women's business enterprises hereunder, approximately twenty-one (21) percent of the value of the anticipated total City procurement and construction contracts to be bid for each such year and same shall be as follows: Fifteen percent (15%) for minority business participation; three percent (3%) for minority women business participation; and three percent (3%) for non-minority women business participation. For purposes hereunder procurement and construction contracts shall not be counted together but rather individually. In addition, and to facilitate the above with respect to construction contracts, it is agreed that the percentages herein referred to shall be utilized in each instance where there is to be let a construction contract of One Hundred Thousand Dollars (\$100,000.00) or greater in value. The Committee shall develop procedures to deal with those situations in which the percentages herein referred to are not utilized by the minority business enterprises, minority women's busness enterprises, and non-minority women's business enterprises. In addition, the City shall use bidding and awarding of contract procedures enveloped in Section 3B of this Ordinance.

SECTION 5. City's Bidding Agents to follow Set-Aside Participation Goals. The City's bidding agents (either the Director of Purchasing of the City of Fort Wayne, Indiana, or the Board of Public Works of the City of Fort Wayne, Indiana) shall use, in the awarding of procurement and construction contracts to be bid by the City, the set-aside participation program herein established and the bidding and awarding procedures to be established. However, when a contract award to a minority, minority women, or non-minority women business enterprise cannot be awarded, then the award shall be placed pursuant to the normal solicitation and award process. In this event, the City's bidding agent, together with the Com-

Page Ten

mittee, shall designate and set-aside participation for minority business enterprises, minority women's business enterprises, non-minority women's business enterprises additional City bid contracts corresponding in approximate value to the contract which could not be awarded. In the event that all bids from minority business enterprises, minority women's business enterprises and non-minority womens business enterprises exceed budget figures, then the City's bidding agent has the option of negotiating project changes or other procurement changes with the lowest and most responsive competitive bidder or has the option of putting the contract out to be re-bid, with the re-bidding remaining under the set-aside participation program established for minority business participation (pursuant to Section 3B of this Ordinance).

In making their annual designation of procurements and/or construction contracts set aside for participation, the appropriate bidding agent shall, in consultation and cooperation with the Committee, vary the included procurements and/or construction work so that a variety of business services produced and/or provided by minority business enterprises, minority womens business enterprises, or non-minority womens business enterprises may be set aside for each for participation each year.

Participation Program. The Board of Public Works of the City of Fort Wayne, Indiana, and the Director of Purchasing of the City of Fort Wayne, Indiana, shall publicize the provisions of the set-aside participation program. In that regard, the Board of Public Works of the City of Fort Wayne, Indiana and the Director of Purchasing of the City of Fort Wayne, Indiana and the Director of Purchasing of the City of Fort Wayne, Indiana, shall, together with the Committee, locate and encourage minority business enterprises, minority womens business enterprises, and non-minority womens

1 Page Eleven 2 business enterprises able to perform procurement and/or construc-3 tion contracts set aside for participation. In addition, the 4 Compliance Officer and the Board of Public Works of the City of 5 Fort Wayne, Indiana, shall be responsible for promoting the in-6 terests of minority business enterprises, minority womens busi-7 ness enterprises, and non-minority womens business enterprises 8 9 with respect to receiving their fair proportion of City (including all Federally Funded projects) procurement and construction con-10 tracts. The requirements of this Ordinance shall be mandatory. 11 SECTION 7. Severability. 12 If any provision under this Ordinance or any sec-13 tion, sentence, clause, phrase, word, or application thereof, in 14 any circumstances, is held invalid, the validity of the remainder 15 of the Ordinance and of the application of any other provision, 16 section, sentence, clause, phrase, or word shall not be affedted. 17 In the event that this Ordinance is found to be in substantial 18 conflict with any applicable state law, then and in that event 19 only, this Ordinance or the conflicting sections thereof shall be 20 held invalid, and the state law shall govern. 21 This Ordinance shall be effective and permanent 22 upon public hearing, passage and approval by the Mayor. 23 24 Councilmember 25 APPROVED AS TO FORM 26 AND LEGALITY 27 28 Bruce O. Boxberger, City Attorney 29 Public hearing to be held on day of , 1983, in Council Chambers. 30

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Sandra E. Kennedy, City Clerk

(4) For purposes of this section, the term "socially and economically disadvantaged small business concern" means any small business concern—

(A) which is at least 51 per centum owned by one or more socially and economically disadvantaged individuals; or, in the case of any publicly owned business, at least 51 per centum of the stock of which is owned by one or more socially and economically disadvantaged individuals; and

(B) whose management and daily business operations are controlled by one or more of such individuals.

(5) Socially disadvantaged individuals are those who have been subjected to racial or ethnic prejudice or cultural bias because of their identity as a member of a group without regard to their individual qualities.

(6) Economically disadvantaged individuals are those socially disadvantaged individuals whose ability to compete in the free enterprise system has been impaired due to diminished capital and credit opportunities as compared to others in the same business area who are not socially disadvantaged. In determining the degree of diminished credit and capital opportunities the Administration shall consider, but not be limited to, the assets and net worth of such socially disadvantaged individual.

seconded by	Wayne, y of E.S.T.  CLERK  its
Read the third time in full and on motion by seconded by passage. PASSED (LOST) by the following vote:  AYES NAYS ABSTAINED ABSENT TO-WITTOTAL VOTES  BRADBURY  BURNS  EISBART	Wayne, y of E.S.T.  CLERK  its
Read the third time in full and on motion by Seconded by , and duly adopted, placed on passage. PASSED (LOST) by the following vote:  AYES NAYS ABSTAINED ABSENT TO-WINTED TOTAL VOTES  BRADBURY  BURNS  EISBART	CLERK
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Read the third time in full and on motion by Steric seconded by Juliane , and duly adopted, placed on passage. PASSED (LOST) by the following vote:  AYES NAYS ABSTAINED ABSENT TO-WIND TOTAL VOTES  BRADBURY  BURNS  EISBART	its
passage. PASSED (LOST) by the following vote:  AYES NAYS ABSTAINED ABSENT TO-WIND	
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DATE: 8-13-83 Sulle & Kennelle - CITY	ČLERK
Passed and adopted by the Common Council of the City of Fort Wayn	
Indiana, as (ZONING MAP) (GENERAL) (ANNEXATION) (SPECIAL)	
(APPROPRIATION) ORDINANCE (RESOLUTION) NO	
on theday of, 19	
ATTEST: (SEAL)	
CITY CLERK PRESIDING OFFICER	
Presented by me to the Mayor of the City of Fort Wayne, Indiana,	on
the day of, 19, at the hour of	)f
o'clock .M.,E.S.T.	
CITY	CLERK
Approved and signed by me thisday of	
19, at the hour ofo'clockM.,E.S.T.	

WIN MOSES, JR. - MAYOR

BILL NO. S-83-07-26
REPORT OF THE COMMITTEE ON REGULATIONS
WE, YOUR COMMITTEE ON REGULATIONS TO WHOM WAS REFERRED AN
ORDINANCE dealing with the awarding of all City (including all
Federally funded) procurement and construction contracts preserving the well being and competitive strength of minority business enterprises,
minority women business enterprises, and non-minority women business
enterprises, facilitating the opportunity for free entry into business and
the repealing of all ordinances in conflict herewith, and the establishment
of a Citizens Advisory Committee and the reaffirmation of the establishment
of a Compliance Officer (The purpose of this ordinance is to establish
a bona fide fifteen percent (15% Minority Business Enterprise set-aside
participation program
HAVE HAD SAID ORDINANCE UNDER CONSIDERATION AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID ORDINANCE  JAMES S. STIER, CHAIRMAN
JANET G. BRADBURY, VICE CHAIRMAN Janet D. Bradbury
VICTURE L. SCRUGGS VICTURE SCRUGGS

MARK E. GiaQUINTA

ROY J. SCHOMBURG

tues

# DIGEST SHEET

TITLE OF ORDINANCE Special Ordinance 1-13-07-26
DEPARTMENT REQUESTING ORDINANCE Law
SYNOPSIS OF ORDINANCE The purpose of this Ordinance is to establish
a bona fide fifteen percent (15%) Minority Business Enterprise set-aside
participation program.
An Ordinance dealing with the awarding of all City (including all Federally
funded) procurement and construction contracts preserving the well being
and competitive strength of minority business enterprises, minority women
business enterprises, and non-minority women business enterprises, faili-
tating the opportunity for free entry into business and the repealing of
all ordinances in conflict herewith, and the establishment of a Citizens  Advisory Committee and the reaffirmation of the establishment of a Compliance  EFFECT OF PASSAGE Better relations with minority groups and Officer.
allowing for the awarding of contracts to more minority companies in the
community.
EFFECT OF NON-PASSAGE Opposite of the above.
MONEY INVOLVED (Direct Costs, Expenditures, Savings)
ASSIGNED TO COMMITTEE (J.N.)
DATE SUBMITTED:

BILL NO. 183-07-26

SPECIAL ORDINANCE NO.

WHEREAS, it is the stated public policy of this City to provide equal opportunities to all of its citizens with respect to City contracts involving procurement of goods and construction projects; and

AN ORDINANCE dealing with the awarding of City procurement and construction contracts with re-

mittee and Compliance Officer.

spect to Minority and Women Business Enterprises and the establishment of a Citizens Advisory Com-

WHEREAS, the City has previously followed its own affirmative action programs and equal opportunity programs as to hiring of employees and in the awarding of City procurement and construction contracts; and

WHEREAS, it is desirable to adopt this Ordinance to facilitate the use of minority and women businesses in City procurement and construction contracts and to specifically create jobs and job opportunities for citizens of this community.

NOW THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

Section 1. <u>Title and General Purpose</u>. That this ordinance may be sited as the "Minority and Women Business Ordinance of 1983".

This Ordinance articulates and make into law the commitment of this City to a strong and healthy free enterprise system that will facilitate employment for citizens of this community and that will encourage fair and equitable opportunities for minority and women businesses to participate in City procurement and construction contracts. In that regard, the essential purposes of this Ordinance are:

A. The identification and implementation of specific goals of this City with respect to fair and equitable oppor-

tunities for participation by minority and women businesses in City procurement and construction contracts that are let out for bid.

B. The creation of a Citizens Advisory Committee and Compliance Officer formed for purposes of developing recommendations, programs, and regulations as to the continued implementation of City goals as herein stated; the monitoring of the City's progress of meeting these goals; and for other purposes as hereinafter established.

SECTION 2. <u>Definitions</u>. For purposes of this Ordinance, the following terms shall have the meanings as herein ascribed:

- A. "Minority" in reference to national origin includes Blacks, Hispanic, American Indian, Asian, Pacific Islander, and Alaskan Native, as defined by federal and state authorities. To qualify as a minority hereunder, an individual must have been born a minority.
- B. "Minority Business Enterprise" means a business which has its principal place of business and headquarters within Allen County, Indiana and which: (i) more than 50% of the voting shares in such enterprise (if corporated) or more than 50% of the business (if sole proprietorship, partnership, or other business form) is owned by individuals who are members of a minority; and (ii) more than 50% of the net profit or loss attributable to the business accrues to members of a minority; and (iii) such business is controlled, managed, and operated on a daily basis by a minority or minorities; and (iv) which business is not in a joint venture with nor an affiliate or subsidiary of a non-minority business which is dominant in its field of operation.
- C. "Women Business Enterprise" means a business which has its principal place of business and headquarters within

Allen County, Indiana, and which: (i) more than 50% of the voting shares in such enterprise (if incorporated) or more than 50% of the business (if sole proprietorship, partnership, or other business form) is owned by women; (ii) more than 50% of the net profit or loss attributable to the business accrues to women; (iii) such business is controlled, managed, and operated on a daily basis by a woman or women; and (iv) which business is not in a joint venture with nor an affiliate or subsidiary of a non-women business which is dominant in its field of operation.

- D. "Dominant" in its field of operation means exercising a controlling or major influence in a business activity in which a number of businesses are engaged. In determining if a business is dominant, the criteria that shall be considered: number of employees; volume of business; financial resources; competitive status or position; ownership or control of materials, processes, patents, license agreements and facilities, sales, territory; and nature of business activity. The following businesses may be presumed dominant in the business's field of operation:
- (1) A manufacturing business which employs more than 25 persons and has in the preceding three fiscal years exceeded a total of \$5,000,000.00 in gross receipts.
- (2) A general construction business which in the preceding three fiscal years exceeded a total of \$900,000 in gross receipts.
- (3) A specialty construction business which in the preceding three fiscal years exceeded a total of \$600,000 in gross receipts.
- (4) A wholesale or retail business which employs more than 15 persons and has in the preceding three fiscal years exceeded a total of \$600,000 in gross receipts.

- (5) A service business, other than professional, which employs more than 15 persons and has in the preceding three fiscal years exceeded a total of \$600,000 in gross receipts.
- (6) A professional business which employs more than 20 persons and has in the preceding three fiscal years exceeded a total of \$3,000,000.00 in gross receipts.
- (7) A road construction business or ancillary business which in the preceding three years exceeded a total of \$2,000,000.00 in gross receipts.
- F. "Affiliate or subsidiary of a business dominant in its field of operation" means a business of which 20% or more is owned by a business dominant in that field of operation, or by partners, relatives, officers, directors, majority shareholders, or their equivalent of a business dominant in that field of operation.
- G. The term "Joint Venture" means a combination of businesses performing a specific job in which minority or small businesses participate and share a percentage of the net profit or net loss.

#### SECTION 3. Citizen Advisory Committee.

A. Formation of Committee. There is hereby formed a Citizens Advisory Committee on minority and women business, hereinafter referred to as "Committee". The Committee shall consist of seven members appointed by the Mayor as follows:

(i) three members of the Committee shall be persons who are actively involved, on a day to day basis, in minority businesses; (ii) one member (a woman) actively involved on a daily basis in women businesses; (iii) one member from the Common Council of the City of Fort Wayne, Indiana; and (iv) two other members as selected by the Mayor.

Committee members shall initially serve a one year term, except as otherwise provided for herein, and subse-

quent terms shall be on a two year basis. The Mayor may remove any member of the Committee for misconduct, incapacity, or neglect of duty in accordance with a procedure which the Mayor shall establish, and that procedure shall include a procedure for notification and opportunity for hearing and review.

Any person appointed to fill a vacancy on the Committee shall be appointed in the same manner, and according to the same criteria, as the member he/she is appointed to replace.

Members of the Committee shall receive no compensation for time spent in attendance at meetings or in conducting other official business of the Committee. Any Committee member who has direct financial or personal interest in any measure pending before the Committee shall disclose this fact to the Committee and shall not vote upon any such matter or matters.

All Committee members shall be appointed by the Mayor within 15 days from passage and approval of this Ordinance and at the initial meeting of the Committee, and in December of each year thereafter, the members of the Committee shall elect a Chairperson, Vice-Chairperson, and Secretary, each such officer to serve for a term of one year.

The Committee shall meet at least once a month for the purpose of transacting such business as may properly come before it. Special meetings may be held at such time as the majority of the Committee provides or as called by the Mayor. A timely notice, in writing, of each meeting and the time and place thereof shall be given to each member as the Committee may provide; provided, however, that Committee members may waive notice of the time, place and purpose of any and all such meetings. Four members at a meeting shall

constitute a quorum, and action of the Committee shall be based upon a majority vote of the seven Committee members. A record of the proceedings of the Committee shall be kept and files shall be maintained.

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В. Purposes of Committee. The Committee, with the agreement of the Mayor and the concurrence of the Common Council of the City of Fort Wayne, Indiana, shall establish procedures and guidelines for the best implementation of the programs and goals established in this Ordinance. Such procedures and guidelines shall include, but not be limited to, the development of the most equitable and feasible mechanisms to utilize the City's "set-aside" goals as established in this Ordinance. The Committee shall also determine which minority and women businesses will be eligible for certification under this Ordinance. The Committee will further review the procurement and construction plans of the City and determine, if it deems appropriate, which contracts, or parts thereof, shall be reserved for set-aside programs established under this Ordinance. It is essential that the Committee begin work immediately so that the set-aside program, as hereinafter described, can be implemented for the City's next succeeding fiscal year. Thus, Committee members shall have their initial recommendations and proposed guidelines in place in sufficient time to allow for all necessary action to adopt same prior to the City's next succeeding fiscal year.

In addition to the above, the Committee shall submit a report every six months to the Mayor reviewing the performance of the procedures established under this Ordinance. The first report should include the Committee's initial recommendations and proposed guidelines, and same shall be submitted sooner than the end of six months from the ap-

pointment of the Committee members so that consideration and inclusion of such recommendations and guidelines may be had prior to the beginning of the City's next succeeding fiscal (i) the total dollar Such reports shall include: value and number of potential set-aside awards identified during the period in question and the percentage of total City procurement and construction contracts to be bid, that these figures reflect; (ii) the number of minority and women businesses identified and responding to the set-aside program; the total dollar value and number of set-aside contracts that are bid and actually awarded to minority and women businesses with the appropriate designation as to the total number and value of set-aside contracts awarded to each minority and women business, and the total number of minority and women businesses that were awarded set-aside bid contracts; (iii) the number of bid contracts which were designated and set-aside pursuant to this Ordinance but which were not awarded to minority and/or women businesses and the estimated total dollar value of these awards, and the lowest and most responsible offer or bid on each of these awards made and the price at which these contracts were awarded pursuant to the normal procurement procedures; and (iv) the degree to which the City has met with goals of this Ordinance.

The City shall also, from time to time, recommend amendments to this Ordinance which the Committee believes necessary to accomplish the purposes herein stated.

Upon receipt of reports from the Committee, the Mayor shall review the goals set forth under this program and consider appropriate amendments to this Ordinance for submission to the Common Council.

SECTION 4. Set-Aside Goals. The City shall, for each

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fiscal year, designate and set-aside, for qualified minority and women businesses, approximately 20% of the value of anticipated total City procurement and construction contracts to be bid for each such year in the following manner: 5% women business enterprises; and 15% for minority business enterprises. In the event the minority and women businesses do not utilize the 20% of said contracts then procurement and/or construction contracts would be let under normal bidding procedures. The City shall use precise bidding and awarding of contract procedures in conformance with Section 3-B of this Ordinance.

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SECTION 5. City Bidding Agents to Follow Set-Aside The City's bidding agents (either the Director of Purchasing of the City of Fort Wayne, Indiana, or the Board of Public Works of the City of Fort Wayne, Indiana) shall use, in the awarding of procurement and construction contracts to be bid by the City, the set-aside program herein established and the bidding and awarding procedures to be established. However, when a contract award to a minority and women business cannot be awarded, then the award shall be placed pursuant to the normal solicitation and award process. In this event, the City's bidding agent, together with the Committee, shall designate and set-aside for minority and/or women business additional City similar bid contracts corresponding in approximate value to the contract which could not be awarded. In the event that all bids from minority and women businesses exceed budget figures, then the City's bidding agent has the option of negotiating project changes or other procurement changes with the lowest and most responsive competitive bidder or has the option of putting the contract out to be re-bid, with the re-bidding remaining under the set-aside program established for minority

and women business participation. If the re-bids remain over the particular budget figure for the contract in question, the contract may then be placed pursuant to the normal solicitation and bidding process.

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In making their annual designation of set-aside procurements and/or construction contracts, the appropriate bidding agent shall, in consultation and cooperation with the Committee, vary the included procurements and/or construction work so that a variety of business services produced and/or provided by minority and women businesses may be set-aside each year.

Before making a set-aside award, the bidding agent shall evaluate whether the minority and women business in question is capable of performing the set-aside contract. This determination shall include consideration of production and financial capacity and technical competence of the minority and women business involved.

SECTION 6. Publication and Compliance. The Board of Public Works of the City of Fort Wayne, Indiana, and the Director of Purchasing of the City of Fort Wayne, Indiana, shall publicize the provisions of the set-aside program. that regard, the Board of Public Works of the City of Fort Wayne, Indiana and the Director of Purchasing of the City of Fort, Indiana, shall together with the Committee, attempt to locate minority and women businesses able to perform set-aside procurement and/or construction contracts and to encourage participation by those minority and women busi-In addition, a Compliance Officer and the Board of Public Works of the City of Fort Wayne, Indiana, shall be responsible for promoting the interests of minority and women businesses with respect to receiving their fair proportion of City procurement and construction contracts.

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## SECTION 7. Miscellaneous.

A. If any provision under this Ordinance or any section, sentence, clause, phrase, word or application thereof, in any circumstances, is held invalid, the validity of the remainder of the Ordinance and of the application of any other provision, section, sentence, clause, phrase, or word shall not be affected. In the event that this Ordinance is found to be in substantial conflict with any applicable state law, then and in that event only, this Ordinance or the conflicting sections thereof shall be held invalid, and the state law shall govern.

B. This Ordinance shall be effective upon passage and approval by the Mayor, and the goals herein stated shall be applied for each fiscal year of the City commencing with the next succeeding fiscal year and all fiscal years thereafter until December 31, 1988.

Council Member

APPROVED AS TO FORM

AND	LEGALITY
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Bruce O. Boxberger, City Attorney

Public hearing to be held on \_\_\_\_\_, the \_\_\_\_ day of \_\_ , 1983, in the Council Chambers.

City Clerk

seconded by	irst time in	, and	duly adopted,	read the se	econd time
Plan Commission	for recommer	ndation) and	Public Hearing	g to be he.	ld after
due legal notice	e, at the Cou	ıncil Chambe	rs, City-Count	y Building	, Fort Wayne,
Indiana, on		_, 19, a	t	o'clock_	M.,E.S.T.
DATE:					CITY CLERK
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Indiana, as (ZON	ING MAP) (	GENERAL) (A	ANNEXATION)	(SPECIAL)	
(APPROPRIATION)					
on the	da	y of			19
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WIN MOSES, JR. - MAYOR